

Title:	Credentialing of Medical Staff and Allied Health Professionals Compliance with Health Care Quality Improvement Act of 1986	Page: 1 of 2
Policy No:	1 MS 008	Effective Date: 07/29/2016

OBJECTIVE

To ensure compliance with the Health Care Quality Improvement Act of 1986.

SCOPE

DMC Medical Affairs and DMC operating unit staff responsible for the credentialing function of the medical staff and allied health staff.

PROVISIONS

1. DMC Medical Affairs, the authorized agent for the DMC, will submit a request for information (query) to the National Practitioner Data Bank (NPDB) at the time of initial application for membership and/or clinical privileges, at reappointment application for membership and/or clinical privileges, and when a request for new or additional clinical privileges is submitted by a member of the medical staff or allied health staff. An NPDB query will not be submitted for those health care practitioners where it is not required by law (e.g., practitioners who are not required to be licensed).
2. The practitioners on the medical staff or allied health staff of the DMC are insured by independent insurance carriers. Reporting to the NPDB of medical malpractice settlements and judgments is the responsibility of the insurance carrier.
3. Any adverse actions taken by the Medical Executive Committee and the Governing Body of the DMC against a practitioner's privileges or membership shall be reported to the NPDB when such actions are based on professional competence or conduct and are in excess of thirty (30) days. The voluntary surrender or restriction of clinical privileges while under or in order to avoid investigation shall also be reported. Initial reports and any revisions to previously submitted reports shall be submitted by the President of The DMC.
4. DMC will ensure the confidentiality of the NPDB report by permitting only those individuals involved in the verification and evaluation of credentials for medical staff or allied health staff appointment and privileges or reappointment to view the information.
5. The DMC will not release to any applicant or non-DMC health care entity information received from the NPDB. An applicant may view his own NPDB report by submitting a self-query request to the National Practitioner Data Bank.
6. Reports will be considered by the Specialist-in-Chief, Departmental Advisory Committee and Credentials Committee during the review of any application, request for additional privileges, or reappointment application to the medical staff or allied health staff. NPDB reports will be included in the information reported to the Medical Executive Committee and Joint Conference Committee as part of any recommendation regarding membership and/or clinical privileges. No recommendation or action on any application, request for additional privileges, or reappointment application will be taken without receipt and consideration of the information in the NPDB report.
7. NPDB responses will be used as a supplement to information received from State and Federal licensing boards, professional affiliations, and insurance companies.
8. NPDB queries are sent electronically and logged into the practitioner's database record. Once report is received, it will electronically populate the physician's record as received. Any actual adverse action reports will be printed and made a permanent part of the practitioner's confidential credentials file.
9. All decisions regarding membership and privileging will be made in accord with the processes and procedures described in the Health Care Quality Improvement Act of 1986.

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ADMINISTRATIVE RESPONSIBILITY

Executive Vice President of Clinical and Medical Affairs will have overall oversight of this policy.

APPROVAL

This policy has been approved and is duly authorized by Detroit Medical Center, Children's Hospital of Michigan, Detroit Receiving Hospital, Harper/Hutzel Hospital, Huron Valley-Sinai Hospital, Rehabilitation Institute of Michigan, and Sinai-Grace Hospital. The posting of the policy on the DMC intranet signifies that it is in full force and effect.

NEXT REVIEW DATE: July 2017

SUPERSEDES: January 2001, September 2004, August 2007, March 2008, May 2013

KEY Search Words:

Please check one:

This policy is: New Reviewed Revised

CHANGES